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**Report of Head of Governance and Scrutiny Support**

**Report to the West Yorkshire Joint Health Overview and Scrutiny Committee**

**Date: 8 October 2018**

**Subject: Work Programme**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

1. This report provides an opportunity for members of the West Yorkshire Joint Health Overview and Scrutiny Committee to consider and agree the priorities for developing its future work programme.

**Recommendation**

2. Members are asked to consider the matters set out in this report and agree the priorities for developing the future work programme of the West Yorkshire Joint Health Overview and Scrutiny Committee.

## **1.0 Purpose**

- 1.1 This report provides an opportunity for members of the West Yorkshire Joint Health Overview and Scrutiny Committee to consider and agree its priorities and future work programme.

## **2.0 Background information**

- 2.1 In December 2015, the West Yorkshire Joint Health Overview and Scrutiny Committee (JHOSC) was established, drawing its membership from the five constituent West Yorkshire local authorities.
- 2.2 As set out in the agreed terms of reference the West Yorkshire JHOSC has the following roles and functions:
- To scrutinise any proposed service configuration with West Yorkshire-wide implications and its impact on patients and the public when constituent Councils have delegated these powers to the West Yorkshire Health Scrutiny Committee.
  - To meet regularly with NHS England to:
    - Receive updates on national developments and other matters from NHS England
    - To inform NHS England of common issues arising at the five West Yorkshire health scrutiny committees.
  - To receive information on service proposals and other matters from West Yorkshire Commissioning Collaborative (known as 10CC)
  - To share information on health issues from each of the local authority areas that may have an impact on the other local authority areas within West Yorkshire.
  - To undertake shared development activities from time to time.
- 2.3 When considering the agreed Terms of Reference, the JHOSC previously noted that in the spirit of cooperation and transparency, where it was considered to be beneficial for a joint West Yorkshire approach to matters relating to Adult Social Care and/or Public Health, details would be considered by the JHOSC, on an issue by issue basis.
- 2.4 At its previous meeting in July 2018, the JHOSC requested that officers proceed to review the current West Yorkshire Joint Health Overview and Scrutiny Committee arrangements and to develop proposals for the following;
- i. The establishment of new (refreshed) arrangements and terms of reference of a discretionary health overview and scrutiny committee to reflect the geography and work of the West Yorkshire and Harrogate Health and Care Partnership and associated arrangements.
  - ii. The establishment of a statutory joint health overview and scrutiny committee arrangements and terms of reference to reflect any future substantial NHS service changes or developments affecting all of the member local authorities.

- iii. Arrangements to facilitate the establishment of statutory joint health overview and scrutiny committees (as sub-committees of the discretionary JHOSC) to reflect any future substantial NHS service changes or developments, where those proposals are likely to impact on two or more, but not all of the member local authorities (as required).

2.5 The JHOSC also requested that the review of the current JHOSC arrangements included, but was not restricted to consideration of the following matters:

- i. Appropriate membership of all relevant local authorities.
- ii. Specific operational / procedural rules, in order to ensure consistency of approach across all areas of work of the JHOSC, irrespective of the hosting local authority.
- iii. Alternating the position of Chair on an annual basis, and the associated impact on the local authority officer support for the JHOSC.

### **3.0 Main issues**

3.1 Since the formal establishment of the JHOSC, a number of issues / work streams have been considered by the Committee, including:

- The Urgent and Emergency Care Vanguard
- Work of the West Yorkshire Association of Acute Trusts
- Cancer waiting times
- Autism assessments
- Stroke Services
- Access to dental service
- Specialised services

3.2 Some of the above areas form part of the West Yorkshire and Harrogate Health and Care Partnerships established set of programmes.

3.3 At a previous meeting, the JHOSC concluded that its future work programme should be developed to reflect the nine work programme / priority areas of the West Yorkshire and Harrogate Health and Care Partnership:

- Cancer (national priority)
- Maternity (national priority)
- Mental Health (national priority)
- Urgent and Emergency Care (national priority)
- Primary and Community Care (national priority)
- Prevention at Scale (WY&H priority)
- Acute Care Collaboration (WY&H priority)
- Stroke (WY&H priority)
- Standardisation of Commissioning (WY&H priority)

3.4 There are also a number of 'enabling' areas that form part of the West Yorkshire and Harrogate Health and Care Partnership priority programmes, as follows:

- Carers
- Workforce
- Digital and Interoperability

- Capital and Estates
- Innovation and Improvement
- Power of Communities
- Business Intelligence

3.5 The JHOSC also identified the following matters should be included as part of future considerations:

- Autism;
- Health and Care Plan Governance arrangements; and
- The Urgent and Emergency Care Vanguard.

3.6 However, it should be recognised that at least some of these matters may be incorporated into the programme areas detailed above.

#### Collaborative Forums

3.7 As part of the developing governance arrangements for West Yorkshire and Harrogate Health and Care Partnership, a number of collaborative forums have been established (as set out in Annex 2 of the draft Memorandum of Understanding presented elsewhere on the agenda). These current collaborative forums are:

- The Joint Committee of Clinical Commissioning Groups (CCGs)
- West Yorkshire Association of Acute Trusts
- West Yorkshire Mental Health Services Collaborative
- West Yorkshire Local Authority Consultative Forum
- Local Workforce Action Board

3.8 The JHOSC may wish to consider whether / how it wish to receive further information on the work of the collaborative forums.

#### Governance and Accountability Arrangements

3.9 The draft Memorandum of Understanding (presented elsewhere on the agenda) sets out the draft Governance and Accountability Arrangements for the Partnership. As the arrangements develop and the review of the JHOSC arrangements continues, the JHOSC may wish to consider its relationship with other elements of the overall governance arrangements and reflect this in its future work programme.

#### Developing the work programme

3.10 A copy of a proposed work programme for JHOSC is attached as Appendix 1 of this report for consideration.

3.11 In continuing to develop its future work programme, the following matters are particularly highlighted as 'good practice' suggestions for the JHOSC to consider:

- Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue.
- Ensure any Scrutiny activity has clarity and focus of purpose; adding value within an agreed time frame.
- Avoid pure "information items" except where that information is being received as part of an identified policy/scrutiny review.

- Seek advice about available resources and relevant timings, taking into consideration the overall workload of the JHOSC and the Health Overview and Scrutiny Committees across the constituent authorities.
- Build in sufficient flexibility to enable the consideration of urgent matters that may arise during the year

3.12 The following matters are also worthy of consideration when considering the development of a future work programme:

- The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 provide for local NHS bodies to consult with the appropriate health scrutiny committee where they have under consideration any proposed substantial developments or variations in the provisions of the health service in the area(s) of a local authority.
- Under the legislation, officials from relevant NHS bodies are required to attend committee meetings; provide information about the planning, provision and operation of health services; and must consult on any proposed substantial developments or variations in the provision of the health service.
- With the lack of any nationally recognised definition of what constitutes a 'substantial' development or variation in the provision of the health service, it is recognised as good practice for NHS commissioners and providers to engage with the appropriate health scrutiny committees as early as possible to discuss any proposed service developments or variations in order to help define the necessary level of formal consultation.

#### **4.0 Recommendations**

4.1 The West Yorkshire Joint Health Overview and Scrutiny Committee is asked to consider the matters set out in this report and appendix, and agree the priorities for developing its future work programme.

#### **5.0 Background documents<sup>1</sup>**

5.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.